

**TOWN OF DEERFIELD  
TOWN BOARD MEETING  
August 14, 2017**

Supervisor Mike Schlobohm called the meeting to order at 7:00 p.m. at the Deerfield Town Garage. Those in attendance were: Supervisors Dan Kelly, Nick Brattlie, Bill Roelofs, Treasurer Korby Holzhueter, Clerk Robin Untz, Patrolman Al Pulvermacher and 9 attendees. Brian Berninger was absent.

**Approval of Minutes:** Sup. Brattlie motion to approve the July 10, 2017 minutes with spelling correction to Bill Roelofs's name. Sup. Kelly second the motion. All ayes. Motion carried.

**Public Comment:** Bob Salov reported various projects in Dane County including the Alliant Energy Center's 3 proposed plans, the consideration of remodeling the jail and connecting the Public Safety building to the Jail. Jim Maple commented that in his opinion the County Roads are in bad condition especially at the intersection of CTH BB and Oak Park Road. Bob Salov asked for Mr. Maple to relay the information to him and he will see about getting the intersection on the road repair schedule with the County.

**Business**

- a. **Discussion & possible action for Tom Schaller's new 4 acre parcel, located on N. Fair Oak Rd for driveway placement and the signing authorization of CSM.**  
Highway patrolman Pulvermacher has reviewed the proposed location of the driveway and indicated it is in the best location, being 60-80 feet back from the stop sign. The rezoning of the property is complete and is waiting the County Surveyor for the approval.  
Sup. Roelofs motion to approve the driveway placement as described, seconded by Sup. Kelly. Motion carried.
- b. **Discussion & possible action for the request Preliminary meeting for Jon Holtzman, 3221 State Hwy 134. Regarding Dane County Zoning petition # 11141 proposal was to convert a barn into a residence and parcel it off.**  
Mr. Holtzman is a no show for meetings. Motion made by Sup. Brattlie to table, seconded by Sup. Roelofs. Carried.
- c. **Review and action on the Dalby Farm LLC and Bryan and Mary Sparks Variance Application to the Dane County Board of Adjustment regarding wetland setback requirement for the driveway on their properties located off Graffin Lane in the Town of Deerfield**  
Petitioners representative David Dinkle explained that when the petitioner's parcel was originally approved driveways were not considered a structure and because they did not build on the parcel right away and the rules changed they now need to get the Board's recommendation to the County for the driveway and the setbacks from the wetlands. A variance has been applied for with the County Board of Adjustment.  
Motion made by Sup. Roelofs to draft a letter of recommendation to approve the wetland setback for the driveway on behalf of Bryan and Mary Sparks, seconded by Sup. Kelly. Motion carried.
- d. **Discussion of Town personnel wages.**-No discussion will be put on next month's agenda under closed session.
- e. **Discussion & possible action on the Hwy 134 proposed bike path.**-No action taken. Discussion included the history of the bike path project which goes back to about 2008. The Board discussed issues with having the path on town roads relating to the width of the roads as well as the route on roads with curves. Item will be placed on the September agenda.
- f. **Update on Dane County Towns Association.** Sup. Roelofs reported that the Association is continuing to work on finding an Attorney. They are reviewing the AB109 bill and the options of opting out.
- g. **Discussion of the Dane Co. Chapter 10 Zoning Ordinance.**-The Dane Co. Town's Assoc. continues to review Zoning Ord. Chapter 10. No action taken.

- h. **Update on the Deerfield Fire Department-** Chair Schlobohm reported issues with the oxygen machine not properly filling the tanks. He also informed the board that if a new machine is purchased that it will not be compatible with some of the older tanks. The also is discussion about the appointment process of the Chief, possible mergers of Departments and the long standing support and cooperation of WI Built who allows their employees to go out on fire calls enabling the Department to provide service to the community.

i.

**a. Treasurer Report**

General Account Balance:	\$31,926.77
Money Market Balance:	\$244,077.40
Deerfield Real Estate Balance:	\$0
Certificate of Deposit:	\$17,385.15

Sup. Roelofs made a motion to approve the Treasurer’s report for July 2017. Sup. Brattlie second the motion. All aye’s. Motion carried.

**Clerk’s Report** – Updates to the website have been completed, including the new Clerk’s phone number of (920) 240-6700. There was a question about any issues from an individual about the Black Oak Trail area where multiple homes are for sale. Board said it was a coincidence that so many properties were for sale at this time in that area, no known issues. Discussion as to the logistics of communication between the Town Board and Plan Commission.

**Hwy Patrolman’s report-** The Rip Rap on Oak Park Road is to be done, work on Nelson Lane is done, and Liberty Road developer is not doing anything the road needs to be pulverized and overlay as well as culverts replaced.

**Agenda for next month meeting.**

*Wages for Town Employees/Board, Report on Dane Co. Towns Association, County Zoning Ordinance, John Holzman petition for Conditional Use, Bike path, TRID Grant, status of Brian Berninger.*

Sup. Brattlie made a motion to adjourn the meeting. Sup. Roelofs second the motion. All aye’s. Motion carried.

These minutes are unapproved at the time of posting. Any corrections made thereto will be noted in the proceedings of the next meeting in which they are approved.

Town of Deerfield  
Robin Untz, Town Clerk