

**TOWN OF DEERFIELD
TOWN BOARD MEETING
March 11, 2019**

Chairperson Schlobohm called the regular meeting to order at the Deerfield Fire Station at 7:00pm. The agenda was posted and published. Those in attendance were: Chairperson Mike Schlobohm, Supervisors Nick Brattlie, Supervisor Dan Kelly, Bill Roelofs, Randy Behlke, Clerk Robin Untz and Treasurer Korby Holzhueter.

Approval of Agenda: Motion made by Chair Schlobohm to approve the agenda with the amendment to move item # 6a to after 6c, d, and e, seconded by Sup. Brattlie. Motion carried.

Approval of Minutes: Sup. Brattlie to approve the February 11, 2019 monthly meeting minutes, seconded by Sup. Roelofs. Motion carried. Chairperson Schlobohm motion to approve February 25, 2019 special meeting minutes, seconded by Sup. Behlke. Motion carried.

Reports: None

Public Comment: Chairperson Hope Oostdik from the Town of Lake Mills, Jefferson County inquired about a proposed Intergovernmental Agreement between the two municipalities in regards to Raether Lane, Brown Lane and Deer Lake Lane in regards to snowplowing. And the municipalities need to decide who is going to claim what portion of Deer Lake Lane as a Town Road.

A resident on Pavlak Rd voiced concern about the flooding that was occurring. The Board was aware and will be addressing the issue.

Application Review:

Discussion/decision on request for creation of a building site for single family residence and small business on farm made by Russel Pohlman at 131 CTH BB, Deerfield, parcels 0712-123-9500-0 and 0712-123-8341-5, Dane County Petition #DCPREZ-2018-11390. Motion made by Sup. Roelofs to postpone the discussion of the CUP request until a Public Hearing is held, motion made by Sup. Brattlie. Motion carried.

Discussion/decision on request for shifting property lines of existing lots and creating one residential and one agricultural lot made by Richard Grams at 271,272 and 279 CTH BB, Deerfield, parcel #0712-123-9080-9, Dane County Petition#DCPREZ-2018-11392. No action. Petition needed to go back to the Plan Commission for further review.

Discussion/decision on request for creating one residential lot made by Russell Dahl at 1406 Burve Road, Deerfield, parcel #0712-064-9000-7, Dane County Petition #DCPREZ-2019-11401 Motion made by Sup. Roelofs to approve petition #DCPREZ-2019-11401 seconded by Sup. Kelly. Motion carried.

Discuss/Action of request for Petition # DCPCUP-2018-02449 a Conditional Use Permit made by Oak Park Quarry LLC, Rachel Halverson, Agent, of 353 Haugen Road, Edgerton, WI 53534, for mineral extraction at ¼, ¼ north and south of 3522 Oak Park Road.

Town Chairperson Schlobohm turned the gavel over to Sup. Brattlie to Chair this discussion and Schlobohm recused himself from the discussion.

Discussion of the required Standards to be met for the CUP:

Standard #1 *“The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, comfort or general welfare”* Sup. Roelofs motion to approve that Standard # 1 of the CUP

application has been met, seconded by Sup. Kelly. Sup Behlke-no, Sup. Roelofs-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Standard #2 *“The uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by establishment, maintenance or operation of the conditional use.”* Sup. Kelly motion to approve that Standard # 2 of the CUP application has been met, seconded by Sup. Roelofs. Sup Behlke-no, Sup. Roelofs-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Standard #3 *“That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.”* Sup. Roelofs motion to approve that Standard # 3 the CUP application has been met, seconded by Sup. Kelly. Sup Behlke-no, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Standard #4 *“That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made”* Sup. Roelofs motion to approve that Standard # 4 of the CUP application has been met, seconded by Sup. Kelly. Sup Behlke-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Standard #5 *“Adequate measures have been or will be taken to provide ingress and egress to designed as to minimize traffic congestion in the public streets.”* Sup. Roelofs motion to approve that Standard # 5 of the CUP application has been met, seconded by Sup. Kelly. Sup Behlke-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Standard #6 *“That the conditional use shall conform to all applicable regulations of the district in which it is located.”* Sup. Kelly motion to approve that Standard # 6 of the CUP application has been met, seconded by Sup. Roelofs . Sup Behlke-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Discussion of the Potential Conditions to be added to the CUP petition 2449 as listed on the CUP application on page # 8:

Sup. Roelofs motion to approve item #1 “, seconded by Sup. Kelly. Sup Behlke-no, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.\

Sup. Roelofs motion to approve items #2,3 & 4, seconded by Sup. Kelly. Sup Behlke-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Sup. Roelofs motion to approve item #5, seconded by Sup. Kelly. Sup Behlke-no, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Sup. Roelofs motion to add the following to Condition #6 as written: *“The seismograph at St. Paul’s Liberty Lutheran Church shall be placed by a third party agreed to by the church and the quarry, and will be paid for by the quarry. A copy of the agreement shall be forwarded to the Town Clerk. In the event that a third party cannot be agreed upon, then the blaster shall place two seismographs at the church. The seismograph data recorded by the operator will include ePeak Particle Velocity (PPV) and the corresponding frequencies and the maximum air blast in decibel (dB).”*. Motion seconded by Sup. Kelly. Sup Behlke-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Sup. Roelofs motion to approve and additional Condition # 7 to read: *“The operator shall contact by email, St. Paul’s Liberty Lutheran Church, the cemetery association, and Town Clerk two (2) days in advance of blasting to verify that the church and or cemetery will not be use for church services, weddings, funerals/burials, week long summer school or*

elections and the church shall notify the quarry and Town Clerk by email when summer school is scheduled and other events at the church with reasonable but not less than 24 hours' notice" Motion seconded by Sup. Kelly. Sup Behlke-aye, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Sup. Kelly to approve Petition # DCPCUP-2018-02449 a Conditional Use Permit made by Oak Park Quarry LLC, Rachel Halverson, Agent, of 353 Haugen Road, Edgerton, WI 53534, for mineral extraction at ¼, ¼ north and south of 3522 Oak Park Road with the additions and conditions, seconded by Sup. Roelofs. Sup Behlke-no, Sup. Kelly-aye, Chairperson Schlobohm-abstain, Sup. Brattlie-aye. Motion carried.

Chairperson Schlobohm returned to chair the meeting.

Discussion/Decision of Parking Ordinance for the Hamlet of London Sup. Roelofs motion to postpone the discussion of parking regulations, seconded by Sup. Brattlie. Motion carried.

Discussion/Decision of contribution to the Deerfield Community Center Sup. Brattlie motion to approve to take out a loan for the contribution of \$30K, 3-year loan at an estimated rate of 3.5%-4% to donate to the Deerfield Community Center., seconded by Sup. Roelofs. Motion carried.

Discussion/Decision adoption of Dane County Zoning Code. Sup. Roelofs motion to adopt the Dane County Zoning Ordinance, seconded by Sup. Kelly. Motion carried.

Discussion/Decision of Clerk hire and employee agreement, job description and training. Sup. Behlke motion to re-write the clerk's job description, and employee agreement, seconded by Chairperson Schlobohm. Motion carried.

Discussion/Decision 2019 Board of Review dates and training certifications. It was reported that Open Book for the Town will be held on Monday, July 22nd from 4-6 pm and Board of Review on Thursday, August 8th from 4-6 pm.

Treasurer Report,

February 2019:

General Account Balance:	\$91,339.89
Money Market Balance:	\$570,676.57
Deerfield Real Estate Balance:	\$13,747.94
Certificate of Deposits:	\$17,450.53

Motion made by Sup. Roelofs to approve the February 2019 Treasurer's report, seconded by Sup. Behlke. Motion carried.

General Fund Vouching: Motion made by Sup. Roelofs to approve the General Fund Vouching of \$28,750.35 for February 2019, seconded by Sup. Kelly. Motion carried.

Correspondence: none

Adjournment. Sup. Behlke made a motion to adjourn the meeting seconded by Sup. Roelofs. Motion carried.

These minutes are unapproved at the time of posting. Any corrections made thereto will be noted in the proceedings of the next meeting in which they are approved.

Town of Deerfield
Robin Untz, Town Clerk

Approved 4/8/19

