

**TOWN OF DEERFIELD
TOWN BOARD MEETING
May 14, 2018**

Chairperson Schlobohm called the regular meeting to order at 7:00 p.m. at the Deerfield Town Garage. Those in attendance were: Chairperson Mike Schlobohm, Supervisors Dan Kelly, Nick Brattlie, Bill Roelofs, Randy Behlke, Clerk Robin Untz and Treasurer Korby Holzhueter.

Approval of Agenda: Motion made by Sup. Roelofs to approve the amended agenda as posted, seconded by Sup. Behlke. Motion carried.

Approval of Minutes: Sup. Brattlie motioned to approve the previous month's minutes, seconded by Sup. Kelly. Motion carried.

Reports: Reported that by a private road, on Raether Lane/Brown Lane some cold patch was needed. Hwy patrolman, Al Pulvermacher will do.

Public Comment:

The new Community Deputy introduced herself, provided a chart of calls that have been documented in our area, instructed the town and it's staff about what to do if drug paraphernalia is located along roadways; the Sheriff's department is doing a study and prefers that the town does not touch it but rather call the department to handle, and the Board discussed electronic speed signs in certain areas.

Board then jumped to item 7c to allow Mr. Schuster to speak before needing to leave for another matter.

7c) No action taken on the discussion of a liquor license for Schuster's farm. It was reported that there is a push in the legislature requiring event locations such as Schuster's which hosts private parties to require a liquor/malt license for them to serve.

Return discussion to Public Comment: Resident commented about the garbage bins being left out on roadways after they should have been pulled back to the residences by the owners on Zechzer Rd. Jim Maple commented that letters had been sent out on North Fair Oaks which then alerted the Town to the issue that the garbage company was missing the pickups all together which is why the bins were being left out.

Jim Maple provided photos of issues with the garbage and recycling blowing out of bins and flying around roads etc. He commented that the bins are not being dumped properly and sometimes while the truck is in motion the truck is dumping their bin into the back of the truck.

Application Review: None

Discussion & possible action on updating building code ordinance: No action taken. Steve Rewey the new Town Building Inspector attended the meeting to discuss the ordinance. Review of the proposed ordinance update will continue next month.

Discussion & possible action on establishing a town fee schedule: No action taken.

Discussion and decision of Updated Recycling Ordinance as required by the DNR: Motion made by Chair Schlobohm to approve the updated recycling ordinance, seconded by Sup. Brattlie. Motion carried.

Discussion & decision of a Resolution and Order 2018-02 to discontinue an unnamed road located in the Town of Deerfield. (Schroeder Driveway): Resolution read by Chair Schlobohm Motion made by Sup. Brattlie to approve the resolution to discontinue the unnamed road, seconded by Sup. Kelly. Motion carried.

Discussion & decision on Raether Lane/Deer Lake Lane signage: Motion made by Sup. Roelofs to install a road name sign up at the north west corner of the intersection, seconded by Chair Schlobohm. Motion carried.

Discussion & decision on Driveway approvals and process order for getting building permits: Motion made by Sup. Behlke to approve the process of getting driveway approval first before building permits are sought, seconded by Sup. Roelofs. Motion carried.

Discussion & possible action on Garbage Services issues and negotiations: No action taken, the Board members and attendees informed the Advanced Disposal representative of various issues occurring with the garbage and recycling services. The representative noted issues about missed pick ups, loose garbage and recycling caused by poor handling practices, damaged bin repair issues, and communication processes between the Town, residents and Advanced.

Discussion & decision on existing rental agreement with the Village of Deerfield for the use of the Fire Station for Town EMS service site: No action taken, the contract will be reviewed.

Board of Review date: Due to the Assessors scheduling of Open Book and BOR, members of BOR will need to meet on June 4, 2018 at 5:45pm at the Deerfield Fire Station to convene the BOR only to temporarily adjourn until August 1, 2018 for Board of Review to meet state statute requirements.

Discussion of CAP Bike Ride. No action taken on the Bike ride notification. The town does not regulate special events and can only recommend that the event follow traffic laws and keep safety top priority for participants and the general public.

Discussion of proposed Bike Path: No action taken on the proposed bike path. Discussions of possible routes continue.

Discussion of working with surrounding municipalities on the Town's Smart Growth plan: No action taken. Plan Commission will continue to work on this matter.

Discussion of final EMS contract: No action taken, other municipalities to sign the contract and the Town will have it by Thursday of the current week.

Discussion of Clerk's Position: No action taken. Possible referendum will be held in November in regards to the position.

Discussion and Action of increasing the credit card limits for the Public Works credit card: Motion made by Sup. Behlke to approve increasing the credit card limit to \$1,500.00, seconded by Sup. Brattlie. Motion carried.

Closed Session: Motion made by Chair Schlobohm to move into closed session to consider employment, promotion, compensation or performance evaluation of any and all public employees over

whom the Town Board has jurisdiction or exercises responsibility as authorized under ss. 19.85 (1)(c), seconded by Sup. Roelofs. Roll Call Vote: Chair Scholobohm-aye, Sup. Roelofs-aye, Sup. Kelly-aye, Sup. Behlke-aye, Sup. Brattlie-aye. Motion carried.

The Town Board convene into closed session. Members of the audience were asked to leave the meeting space.

Motion made to reconvene into open session made by Sup. Behlke, seconded by Sup. Kelly. Motion carried.

Motion made by Sup. Brattlie to approve Public Works employee Al Pulvermacher's wage to \$27/hr and increase his vacation time by one week and to increase Public Works employee Todd Elliot's wage to \$22/hr and increase vacation time by one week, seconded by Sup. Behlke. Motion carried.

Treasurer Report,

General Account Balance:	\$95,735.76
Money Market Balance:	\$440,066.13
Deerfield Real Estate Balance:	\$117.33
Certificate of Deposits:	\$17,424.61

Motion made by Sup. Behlke to approve the Treasurer's report, seconded by Chair. Schlobohm. Carried.

Motion made by Sup. Behlke to approve the General Fund Vouching of \$73,317.03, seconded by Chair Schlobohm. Motion carried.

Bridge Aid application: No action taken.

Adjournment. Sup. Roelofs made a motion to adjourn the meeting. Sup. Kelly second the motion. Motion carried.

These minutes are unapproved at the time of posting. Any corrections made thereto will be noted in the proceedings of the next meeting in which they are approved.

Town of Deerfield
Robin Untz, Town Clerk